

SPEED POST

MOST IMPORTANT

AN/SAS/16100/Prelim/Apr-June/2014/CO

Office of the CGDA,
Ulan Batar Road, Palam,
Delhi Cantt.-110 010.

Dated: 15th May, 2014

To

All PCsDA, including Principal IFAs,
All Controllers of Defence Accounts, including IFAs,
The Principal Controller of Accounts (Fys) Kolkata,
All Controllers of Finance and Accounts (Fys),
Including Chief Internal Auditor.

Subject: Conducting Officer of Selected Centre for Preliminary Examination (Test) for admission to SAS Part I Examination scheduled to be held on 10th June, 2014.

Reference: HQrs. office Circular No AN/ SAS/16100/Prelim/April-June/2014/RN dated 8th May, 2014

Please refer to above cited circular under which Roll numbers to candidate appearing in the subject examination has been notified and uploaded on CGDA's website.

2. The name of Conducting Officers as decided by the Competent Authority at all centres including those where there exists more than one Principal Controllers/Controllers organization, is as under :-

Sl No.	Name of Exam. Centre	Conducting Officer	Sl No.	Name of Exam. Centre	Conducting Officer
1	Allahabad	PCDA(P), Allahabad	12	Kanpur	CFA(Fys), Kanpur
2	Bangalore	PCDA, Bangalore	13	Kolkata	PCA(Fys), Kolkata
3	Chandigarh	PCDA(WC), Chandigarh	14	Lucknow	PCDA(CC), Lucknow
4	Chennai	CDA, Chennai	15	Meerut	GDA (Army) ,Meerut
5	Cochin(Kochi)	AAO (Navy), Kochi	16	Mumbai	PCDA (Navy), Mumbai
6	Dehradun	PCDA (AF), Dehradun	17	New Delhi	PCDA, New Delhi
7	Guwahati	CDA, Guwahati	18	Patna	CDA, Patna
8	Hyderabad	CDA(R&D), Hyderabad	19	Port Blair	Jt.CDA(ANC) , Port Blair
9	Jabalpur	CDA, Jabalpur	20	Pune 'A'	PCDA (O), Pune
10	Jaipur	PCDA(SWC),Jaipur	21	Pune 'B'	PCDA(SC), Pune
11	Jammu	PCDA(NC), Jammu	22	Secunderabad	CDA, Secunderabad


3. Further, in order to avoid any malpractice in the examination hall and to ensure transparency in the examination reference is invited to Para 6 of HQrs Office letter cited under reference communicating decision of the Competent Authority to video-graph

the entire proceedings of each session of the the examination. The nominated conducting officer is advised to make necessary arrangement for digital videography of the examination through hiring or otherwise, depending on the viability, after following laid down procedures. In case facility of videography is already available in your office/venue of the examination, the same should be ensured to be in workable condition with necessary back-up to avoid last minute glitches. Following instructions may be taken into consideration while going for videography:-

- (i) The video recording of the proceedings of the examination should preferably be through indoor fix high resolution CCTV or equivalent camera. The recording must be of good quality resolution ie, it should be possible to identify the individual without any difficulty.
- (ii) Video coverage of activity at Examination hall/rooms to be used should be 15 minutes prior to commencement of the examination till completion.
- (iii) There should be sufficient recording storage per day in order to ensure continuous and uninterrupted recording with time and date.
- (iv) Centre-wise DVDs for each paper/day of the examination shall be prepared in movie mode playable on PC supported by common media player. No editing of the recording is to be made.
- (v) DVDs should be in copy protection mode and are required to be submitted within three days after termination of examination for all the five days mentioning date, paper etc of the examination on cover.
- (vi) In case examination is being conducted at more than one hall recording of each examination hall is to be made separately.
- (vii) The back-up of the recordings may be taken by the Conducting Officer and may be disposed of only on suitable directions from HQrs office

3. Accordingly, arrangement for smooth conduct of examination may be confirmed by the PCsDA/CsDA, who are nominated as Conducting Officer of the Centre concerned as shown in Para 2 above by 26th May, 2014 .Further, necessary intimation regarding venue etc of the examination may also be communicated to all concerned including HQrs Office.

4. Receipt of this communication may kindly be acknowledged.


(Ambarish Barman)
Sr.A CGDA(AN)

Copy to:

1. AN-XI Section (Local) - For information.
2. AN-IV Section(Local) - For necessary action.
3. EDP Section (Local) - For uploading on the website.

- Sd-
(Ambarish Barman)
Sr.A CGDA(AN)